

*paying the right social grant, to the right person,
at the right time and place. NJALO!*



sassa
SOUTH AFRICAN SOCIAL SECURITY AGENCY

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

Senior Manager: Legal Services

Salary: R1 073 187 – R1 264 176 p.a. inclusive of benefits

Location: Mpumalanga Regional Office

(Ref No. SAS 25/07/21-16)

Duration: Permanent

Candidates should hold an undergraduate qualification (NQF Level 7) as recognized by SAQA in the relevant field coupled with 5 years of experience at a middle/ senior managerial level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Computer literacy and a valid driver's license is essential. An admission as an Attorney/Advocate will serve as an advantage.

The candidate will be responsible to provide efficient and effective legal support services; Ensure uniformity in the management and administration of contracts; Management of litigation by and against the Agency; Ensure that SASSA policies are in line with statutory legislation; Provide leadership in order to enhance the performance and outputs of the Unit; Manage resources and matters pertaining to staff.

Preference will be given to African Female followed by White Male and White Female

Application for the above position at Mpumalanga Region must be sent to zaneleapplications@sassa.gov.za

Enquiries: Ms Z Thabethe (013) 754 9334/ 9337

District Manager: Midlands (Re-advertisement)

Salary: R1 073 187- R 1 264 176 p.a. inclusive of benefits

Location: Kwa Zulu Natal Region– Midlands District Office

(Ref No: KZN 31/07/2022-02)

Duration: Permanent

Candidates should hold an undergraduate qualification (NQF Level 7) as recognized by SAQA in the relevant field coupled with 5 years of experience at a middle/senior managerial level in the relevant field; certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Knowledge of SASSA's constitutional mandate and relevant policies and legislation; Knowledge of social security management and poverty alleviation matters; Computer literacy and a valid driver's license are essential. A post graduate qualification (NQF level 08) in the relevant field will be an added advantage.

The candidate will manage the delivery of services pertaining to the grants administration and render support in the District; Support Local Offices in the performance of the delivery of grant administration services; Provide administrative support services to the District Office; Provide leadership in order to enhance the Unit performance and outputs of the Unit; Manage resources and matters pertaining to staff.

Preference will be given to Indian female followed by Coloured female and African female respectively as at the time of appointment.

Applications for the above positions at Kwa-Zulu Natal (Midlands District) must be sent to

applicationsKZN@sassa.gov.za

Enquiries: Mr JS Phoseka (033) 846 3456/ 3334/3330

Senior Manager: Supply Chain Management

(Re-advertisement)

Salary: R1 073 187- R 1 264 176 p.a. including benefits

Location: North West Region (Ref No: NW SAS 31/07/2022-03)

Duration: Permanent

Candidates should hold an undergraduate qualification (NQF Level 7) in the relevant field as recognized by SAQA coupled with 5 years' experience at a middle/senior managerial level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Extensive knowledge, experience, interpretation and application of accrual accounting and GRAP standards, SA-GAAP, IFRS; Knowledge of Public Finance Management Act (PFMA), Treasury Regulations on public entity and other relevant regulations; ERP knowledge on Oracle or SAP or AccPacc or accrual accounting compliant systems and a valid driver's license are essential. A post graduate qualification (NQF Level 08) in accounting and completed articles will be an added advantage.

The incumbent will be required to provide an integrated supply chain management service to the Agency; Provide supply chain demand management services; Acquire goods and services in a fair, equitable / competitive and cost effective manner; provide an asset management function and administer movable assets; ensure compliance of procurement policies and legislation and Manage resources and matters pertaining to staff.

Preference will be given to White Male female followed by

White female and Coloured female respectively as at the time of appointment

Applications for the above position must be sent to applicationslebo@sassa.gov.za

Enquiries: Mr V Kraai (018) 397 3410 / 3327

Senior Manager: Operations Management

Salary: R1 073 187- R1 264 176 p.a. including benefits

Location: Free State Region

(Ref No: FS SAS 31/07/2022-04)

Duration: Permanent

Candidates should hold an undergraduate qualification (NQF Level 7) in the relevant field as recognized by SAQA coupled with 5 years of experience at a middle/ senior managerial level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Knowledge of contributory and non-contributory social security system; Computer literacy and a valid driver's license are essential. A post graduate qualification (NQF Level 08) will be an added advantage.

The incumbent will facilitate the operational implementation and integration of service delivery innovation initiatives in the region; Manage, monitor, implement, integrate and operationalize SASSA programmes, projects and norms and standards; Manage, develop, monitor, implement and operationalize service delivery initiatives; Implementation of the grant value chain and grants administration processes within all districts and local offices; Provide leadership in order to enhance the Unit performance and outputs of the Unit; Manage resources and matters pertaining to staff.

Preference will be given to African Female / White Female

Applications for the above position at Free State Region must be sent to ApplicationsFS@sassa.gov.za

Enquiries: Mr A Mvala/ Mr T Radebe (051) 410 8409/ 8396

Senior Manager: Beneficiary Maintenance Unit

Location: Northern Cape Region

(Ref No: NC SAS 31/07/2022-05)

Salary: R1 073 187- R1 264 176 p.a. including benefits

Duration: Permanent

Candidates should hold an undergraduate qualification (NQF Level 7) as recognized by SAQA in the relevant field coupled with 5 years of experience at a middle/senior managerial level in the relevant field; Certificate for entry into the SMS (Senior Management Service) endorsed by the National School of Government; Knowledge of SASSA's constitutional mandate and relevant policies and legislation; knowledge of social security management and poverty alleviation matters; computer literacy and a drivers licence are essential. A post graduate qualification (NQF level 08) in the relevant field will be an added advantage.

The candidate will provide strategic guidance and coordinate grant reviews and quality assurance functions, Coordinate business administration systems with regard to grants administration, Provide leadership in order to enhance performance and outputs of the Unit and Manage resources and matters pertaining to staff.

Preference will be given to Person with Disability / African Male followed by Coloured Male or Coloured Female, respectively.

The application for the above position must be sent to ApplicationsRO@sassa.gov.za

Enquiries: Ms. Nelisiwe Ntsadu (053) 802 4956.

AUDIT COMMITTEE MEMBERS (X5)

Period: 3 years

Head Office – PRETORIA (Ref: HO ACM/31/07/2022-05)

Salary: Payment will be in terms of rates determined by

National Treasury

Description: SASSA seeks to appoint independent & suitably qualified persons with knowledge of Strategic Management, Monitoring and Evaluations, Human Resources, Information Technology, Accounting, Internal & External Auditing, Risk Management, Public Finance Management Act and National Treasury regulations to serve on the Audit Committee.

Requirements: A degree in Accounting, Auditing, Information and Communications Technology or Monitoring & Evaluations/ Strategic Planning or related studies. Proven experience in the following fields: ICT with banking experience, Accounting, Auditing, Strategic Management, Monitoring and Evaluations. A Minimum of 5 years' experience as a senior manager or member of an Audit Committee. The applicants must not be in any employment of the state or public entity. Knowledge of Public Finance Management Act, National Treasury and other prescripts regulations will be

an added advantage. In addition to the above preference will be given to candidates who demonstrate experience in participating in governance structures, ability to dedicate time to the activities of the Audit Committee and experience in serving on Audit Committees.

Duties: The Independent Audit Committee member/s (as part of the Audit Committee) will: Carry out his/her responsibilities, as stipulated in the Public Finance Management Act and its Regulations and operate according to the approved SASSA's Audit Committee Charter. Perform oversight responsibilities to ensure that SASSA maintains effective, efficient and transparent system of financial, risk management and internal control. Review the effectiveness of the internal audit activity and provide direction. Review the work of internal/ external auditors and the Agency's financial statements. Ensure compliance with legislation and assist the Accounting Authority in the effective execution of their responsibilities by reporting and making recommendations to the Accounting Authority on a regular basis.

Term of Office and Remuneration: These appointments are for a period of three (3) years, but may be subject to renewals at the discretion of SASSA's Accounting Authority. The appointment will be supported by terms of reference and contract. Audit Committee Members will be remunerated in accordance with rates as determined by National Treasury from time to time.

Conditions of appointment:

The incumbent must be registered on National Treasury Central Supplier Database (CSD). Be tax compliant. The incumbent will also be required to sign a Service Level Agreement prior to rendering a service to SASSA.

Application Details:

If successful, the applicant will be expected to register with National Treasury Central Supplier Database and be tax compliant prior to signing service level agreement/ contract.

Applications for the above position must be sent

Patrickapplications@sassa.gov.za

For enquiries regarding this position, please contact Mr Patrick Seeletse Tel: (012) 400 2188.

Important notes: All these positions are advertised with the minimum requirements. Appointments will be subjected to compulsory pre-employment screening in the form of qualification, reference, ITC, criminal checks and compulsory competency assessment (where applicable). It is our intention to promote representivity in terms of race, gender and disability through the filling of this positions and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. Please note: All SASSA staff are subjected to compulsory security vetting on appointment. Only E-mailed applications will be accepted.

Closing Date: 15 August 2022

Applicants interested in applying for these posts should send their applications (CV and completed New Z83 form) quoting the relevant reference number and position name as per the advert. The subject heading of the email should indicate the reference number and name of the position you are applying for. Applicants must ensure that they send their application to a correct inbox/ email indicated on each position. Applications sent to the incorrect inbox/email will not be considered. Applications should consist of a comprehensive CV (specifying all experience, duties, indicating the respective dates (MM/YY) per position, Identity Number, Race and Gender as well as indicating references with full contact details. Interviews may be conducted via a virtual medium which will be discussed with each shortlisted applicant. Kindly note that copies of qualification, certificate, ID and driver's license etc, should be submitted upon request. Failure to comply with the above requirements may results your application been disqualified.

General Enquiries: Pamela Tshefu – Tel (012) 400 2264 or Mr Tlou Moloto - Tel No: (012) 400 2326

If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

Visit us at www.sassa.gov.za or toll free: 0800 60 10 11.

The candidates who previously applied for any re-advertised positions must re-apply.

Toll free 0800 60 10 11
www.sassa.gov.za

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social development
Department:
Social Development
REPUBLIC OF SOUTH AFRICA

